



**VALENCIA ACRES
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
NOVEMBER 16, 2017
6:30 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.valenciaacrescdd.org
786.347.2711 Telephone
877.SDS.4922 Toll Free
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AGENDA
VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
Cafeteria of Somerset Charter School
18491 SW 134th Avenue
Miami, Florida 33177
REGULAR BOARD MEETING
November 16, 2017
6:30 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. June 15, 2017 Regular Board Meeting & Public Hearing.....Page 2
- G. Old Business
- H. New Business
 - 1. Consider Resolution No. 2017-05 – Adopting a Fiscal Year 2016/2017 Amended Budget.....Page 6
 - 2. Annual Audit – Consider and Approve Renewal Option.....Page 11
- I. Administrative Matters
 - 1. Financial Report.....Page 12
- J. Board Member/Staff Comments
- K. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT -
FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

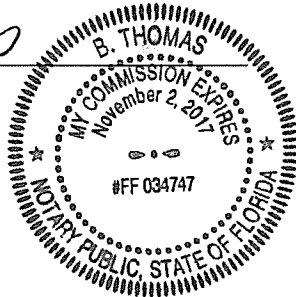
09/29/2017

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
29 day of SEPTEMBER, A.D. 2017

(SEAL)

MARIA MESA personally known to me



VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Valencia Acres Community Development District will hold Regular Meetings in the Cafeteria of Somerset Academy Charter School at 18491 SW 134th Avenue, Miami, Florida 33177 at 6:30 p.m. on the following dates:

October 19, 2017
November 16, 2017
March 15, 2018
April 19, 2018
May 17, 2018
August 16, 2018

The purpose of the meetings is to conduct all business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-347-2711 Ext. 2011 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-347-2711 Ext. 2011 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT

www.valenciaacrescd.org
9/29

17-173/000262134M

**VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
JUNE 15, 2017**

A. CALL TO ORDER

Mrs. Perez called the June 15, 2017, Regular Board Meeting of the Valencia Acres Community Development District to order at 6:38 p.m. in the Cafeteria of the Somerset Charter School located at 18491 SW 134th Avenue, Miami, Florida 33177.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the June 15, 2017, Regular Board Meeting had been published in the *Miami Daily Business Review* on May 30, 2017, & June 6, 2017, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting: Chairperson Yvette Bishop, Vice Chairman Ramses Bonet and Supervisor Sandi Rae Chamyan.

Also in attendance were District Manager Gloria Perez of Special District Services, Inc.; and General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. March 16, 2017, Regular Board Meeting

The March 16, 2017, Regular Board Meeting minutes were presented for approval.

There being no corrections and/or additions, a MOTION was made by Vice Chairman Bonet, seconded by Chairperson Bishop and unanimously passed to approve the minutes of the March 16, 2017, Regular Board Meeting, as presented.
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At approximately 6:40 p.m., Mrs. Perez recessed the Regular Board Meeting and simultaneously called to order the Public Hearing.

G. PUBLIC HEARING

1. Proof of Publication

Proof of publication was presented that notice of the June 15, 2017, Public Hearing had been published in the *Miami Daily Business Review* on May 30, 2017, & June 6, 2017, as legally required.

**VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
JUNE 15, 2017**

2. Receive Public Comment on Fiscal Year 2017/2018 Final Budget

Mrs. Perez opened the public comment portion of the Public Hearing to receive comments on the fiscal year 2017/2018 final budget and non-ad valorem special assessments. There being no comments on the fiscal year 2017/2018 budget and assessments, Mrs. Perez closed the public comment portion of the Public Hearing.

At approximately 6:42 p.m., with there being no further final budget and assessments business to conduct, Mrs. Perez adjourned the Public Hearing and simultaneously reconvened the Regular Board Meeting.

3. Consider Resolution No. 2017-03 – Adopting a Fiscal Year 2017/2018 Final Budget

Mrs. Perez presented Resolution No. 2017-03, entitled:

RESOLUTION NO. 2017-03

**A RESOLUTION OF THE VALENCIA ACRES COMMUNITY
DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2017/2018
BUDGET.**

Mrs. Perez read the title of the resolution into the record and stated that it provides for adopting the fiscal year 2017/2018 final budget and the non-ad valorem special assessment tax roll.

A **MOTION** was made by Supervisor Chamyan, seconded by Chairperson Bishop and unanimously passed to adopt Resolution No. 2017-03, approving the Fiscal Year 2017/2018 Final Budget, as presented, setting the fiscal year 2017/2018 Final Budget and non-ad valorem special assessment tax roll (Assessment Levy).

H. OLD BUSINESS

There were no Old Business items to come before the Board.

I. NEW BUSINESS

1. Consider Resolution No. 2017-04 – Adopting a Fiscal Year 2017/2018 Meeting Schedule

Mrs. Perez presented Resolution No. 2017-04, entitled:

RESOLUTION NO. 2017-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VALENCIA
ACRES COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A
REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2017/2018 AND
SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS;
AND PROVIDING AN EFFECTIVE DATE.**

**VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
JUNE 15, 2017**

Mrs. Perez read the title of the Resolution into the record and noted that meetings would remain at the same location of the Cafeteria of Somerset Charter School at 18491 SW 134th Avenue, Miami, Florida 33177, with the same start time of 6:30 p.m. on the following dates:

October 19, 2017 *Amended Budget*
November 16, 2017
March 15, 2018 *Proposed Budget*
April 19, 2018
May 17, 2018 *Final Budget*
August 16, 2018

A **MOTION** was made by Vice Chairman Bonet, seconded by Chairperson Bishop and unanimously passed to adopt Resolution No. 2017-04, approving the Regular Meeting Schedule for Fiscal Year 2017-2018, holding meetings at the Cafeteria of Somerset Charter School, located at 18491 SW 134th Avenue, Miami, Florida 33177, with the start time of 6:30 p.m., and authorizes the advertisement of same, as required by law.

J. ADMINISTRATIVE MATTERS
1. Financial Update

Mrs. Perez presented the Financial Reports through May 31, 2017, and Assessment Collections, which were provided in the meeting books. She indicated that available funds as of May 31, 2017, were \$82,622.46.

K. BOARD MEMBER/STAFF COMMENTS

Due to scheduling conflicts, the Board elected to cancel the Regular Meeting scheduled for August 17, 2017.

L. ADJOURNMENT

There being no further business to come before the Board, a **MOTION** was made by Chairperson Bishop, seconded by Vice Chairman Bonet to adjourn the Regular Board Meeting at 7:00 p.m. The **MOTION** carried unanimously.

**VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
JUNE 15, 2017**

ATTESTED BY:

Secretary/Assistant Secretary

Chairperson/Vice-Chair

RESOLUTION NO. 2017-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Valencia Acres Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2016/2017 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 16th day of November, 2017.

ATTEST:

**VALENCIA ACRES
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Valencia Acres
Community Development District

**Amended Final Budget For
Fiscal Year 2016/2017
October 1, 2016 - September 30, 2017**

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- I AMENDED FINAL OPERATING FUND BUDGET**
- II AMENDED FINAL DEBT SERVICE FUND BUDGET**

AMENDED FINAL BUDGET
VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2016/2017
OCTOBER 1, 2016 - SEPTEMBER 30, 2017

	FISCAL YEAR 2016/2017 BUDGET 10/1/16 - 9/30/17	AMENDED FINAL BUDGET 10/1/16 - 9/30/17	YEAR TO DATE ACTUAL 10/1/16 - 9/29/17
REVENUES			
O & M Assessments	46,920	47,191	47,191
Debt Assessments	101,444	101,496	101,496
Interest Income	120	90	87
TOTAL REVENUES	\$ 148,484	\$ 148,777	\$ 148,774
EXPENDITURES			
Engineering/Inspections	1,000	1,000	0
Management	15,000	15,000	15,000
Legal	7,000	7,000	5,566
Assessment Roll	4,000	4,000	4,000
Audit Fees	3,675	3,675	3,675
Insurance	6,100	5,778	5,778
Legal Advertisements	700	700	421
Miscellaneous	500	350	62
Postage	175	140	129
Office Supplies	400	380	348
Dues & Subscriptions	175	175	175
Trustee Fee	3,500	2,500	2,500
Continuing Disclosure Fee	500	350	350
Website Management	1,500	1,500	1,500
TOTAL EXPENDITURES	\$ 44,225	\$ 42,548	\$ 39,504
REVENUES LESS EXPENDITURES	\$ 104,259	\$ 106,229	\$ 109,270
Bond Payments	(95,357)	(96,980)	(96,980)
BALANCE	\$ 8,902	\$ 9,249	\$ 12,290
County Appraiser & Tax Collector Fee	(2,967)	(1,435)	(1,435)
Discounts For Early Payments	(5,935)	(5,173)	(5,173)
EXCESS/ (SHORTFALL)	\$ -	\$ 2,641	\$ 5,682
Carryover From Prior Year	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ 2,641	\$ 5,682

FUND BALANCE AS OF 9/30/16
FY 2016/2017 ACTIVITY
FUND BALANCE AS OF 9/30/17

\$60,481
\$2,641
\$63,122

AMENDED FINAL BUDGET
VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2016/2017
OCTOBER 1, 2016 - SEPTEMBER 30, 2017

	FISCAL YEAR 2016/2017 BUDGET 10/1/16 - 9/30/17	AMENDED FINAL BUDGET 10/1/16 - 9/30/17	YEAR TO DATE ACTUAL 10/1/16 - 9/29/17
REVENUES			
Interest Income	50	175	171
NAV Tax Collection	95,357	96,980	96,980
Total Revenues	\$ 95,407	\$ 97,155	\$ 97,151
EXPENDITURES			
Principal Payments	51,422	51,422	51,422
Interest Payments	43,985	34,817	34,817
Total Expenditures	\$ 95,407	\$ 86,239	\$ 86,239
Excess/ (Shortfall)	\$ -	\$ 10,916	\$ 10,912

FUND BALANCE AS OF 9/30/16	\$14,793
FY 2016/2017 ACTIVITY	\$10,916
FUND BALANCE AS OF 9/30/17	\$25,709

Notes

Revenue Fund Balance = \$25,709*.

Revenue Fund Balance To Be Used To Make 11/1/2017 Interest Payment Of \$21,717.

* Approximate Amounts

Series 2016 Bond Refunding Information

Original Par Amount =	\$1,265,410	Annual Principal Payments Due:
Interest Rate =	3.5% - 5.8%	May 1st
Issue Date =	July 2016	Annual Interest Payments Due:
Maturity Date =	May 2034	May 1st & November 1st
Par Amount As Of 9/30/17 =	\$1,213,988	

October 19, 2017

RE: Valencia Acres Community Development District Auditor Renewal

At the September 25, 2014 Valencia Acres Community Development District Board Of Supervisors meeting, the firm of Berger Toombs Elam Gaines & Frank was selected to perform the 9-30-2014, 9-30-2015 and 9-30-2016 year end audits of the District with an option to perform the 9-30-2017 audit.

The fees for the 9-30-2014 and 9-30-2015 audits were \$3,515. And the fees for the 9-30-2016 audit was \$3,675. The proposed fee for the 9-30-2017 audit is \$3,775, which is the budgeted amount for audit fees for Fiscal Year 2017/2018.

Berger, Toombs, Elam, Gaines & Frank has been the district auditor for the past three years. Management is pleased with the professionalism and the competence of the Berger, Toombs, Elam, Gaines & Frank partners and staff; therefore management recommends that the Board approve the renewal option for the Fiscal Year Ending 9-30-2017 audit for Berger, Toombs, Elam, Gaines & Frank.

Special District Services, Inc.

Valencia Acres
Community Development District

**Financial Report For
October 2017**

Valencia Acres Community Development District
Budget vs. Actual
October 2017

	<u>Oct 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
363.100 · O & M Assessments	0.00	46,713.00	-46,713.00	0.0%
363.810 · Debt Assessments	0.00	101,435.00	-101,435.00	0.0%
363.820 · Debt Assessment-Paid To Trustee	0.00	-95,349.00	95,349.00	0.0%
363.830 · County Appraiser & Tax Coll Fee	0.00	-2,963.00	2,963.00	0.0%
363.831 · Discounts For Early Payments	0.00	-5,926.00	5,926.00	0.0%
369.401 · Interest Income	0.00	120.00	-120.00	0.0%
Total Income	0.00	44,030.00	-44,030.00	0.0%
Expense				
511.310 · Engineering/Inspections	0.00	1,000.00	-1,000.00	0.0%
511.311 · Management Fees	1,250.00	15,000.00	-13,750.00	8.33%
511.315 · Legal Fees	0.00	7,000.00	-7,000.00	0.0%
511.318 · Assessment/Tax Roll	0.00	4,000.00	-4,000.00	0.0%
511.320 · Audit Fees	0.00	3,775.00	-3,775.00	0.0%
511.450 · Insurance	5,778.00	6,355.00	-577.00	90.92%
511.480 · Legal Advertisements	0.00	650.00	-650.00	0.0%
511.512 · Miscellaneous	0.00	500.00	-500.00	0.0%
511.513 · Postage and Delivery	9.55	175.00	-165.45	5.46%
511.514 · Office Supplies	1.20	400.00	-398.80	0.3%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.733 · Trustee Fees	0.00	3,000.00	-3,000.00	0.0%
511.734 · Continuing Disclosure Fee	0.00	500.00	-500.00	0.0%
511.750 · Website Management	125.00	1,500.00	-1,375.00	8.33%
Total Expense	7,338.75	44,030.00	-36,691.25	16.67%
Net Income	-7,338.75	0.00	-7,338.75	100.0%

**VALENCIA ACRES COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
OCTOBER 2017**

	Annual Budget 10/1/17 - 9/30/18	Actual Oct-17	Year To Date Actual 10/1/17 - 10/31/17
REVENUES			
O & M Assessments	46,713	0	0
Debt Assessments	101,435	0	0
Interest Income	120	0	0
Total Revenues	\$ 148,268	\$ -	\$ -
EXPENDITURES			
Engineering/Inspections	1,000	0	0
Management	15,000	1,250	1,250
Legal	7,000	0	0
Assessment Roll	4,000	0	0
Audit Fees	3,775	0	0
Insurance	6,355	5,778	5,778
Legal Advertisements	650	0	0
Miscellaneous	500	0	0
Postage	175	10	10
Office Supplies	400	1	1
Dues & Subscriptions	175	175	175
Trustee Fee	3,000	0	0
Continuing Disclosure Fee	500	0	0
Website Management	1,500	125	125
Total Expenditures	\$ 44,030	\$ 7,339	\$ 7,339
Revenues Less Expenditures	\$ 104,238	\$ (7,339)	\$ (7,339)
Bond Payments	(95,349)	0	0
Balance	\$ 8,889	\$ (7,339)	\$ (7,339)
County Appraiser & Tax Collector Fee	(2,963)	0	0
Discounts For Early Payments	(5,926)	0	0
EXCESS/ (SHORTFALL)	\$ -	\$ (7,339)	\$ (7,339)
Carryover From Prior Year	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (7,339)	\$ (7,339)

Bank Balance As Of 9/30/17	\$ 72,304.98
Funds Received: 10/1/17 - 10/31/17	\$ -
Disbursements: 10/1/17 - 10/31/17	\$ 12,004.19
Bank Balance As Of 10/31/17	\$ 60,300.79
Accounts Payable As Of 10/31/17	\$ 1,960.75
Accounts Receivable As Of 10/31/17	\$ -
Available Funds As Of 10/31/17	\$ 58,340.04

**VALENCIA ACRES CDD
TAX COLLECTIONS
2017-2018**

#	ID#	PAYMENT FROM	DATE	FOR	Tax Collect Receipts	Interest Received	Commissions Paid	Discount	Net From Tax Collector	O & M Assessment Income (Before Discounts & Fee)	Debt Assessment Income (Before Discounts & Fee)	O & M Assessment Income (After Discounts & Fee)	Debt Assessment Income (After Discounts & Fee)	Debt Assessments Paid to Trustee
									\$ 148,148.00	\$46,713.00	\$ 101,435.00	\$46,713.00	\$ 101,435.00	
									\$ 139,259.00	\$43,910.00	\$ 95,349.00	\$43,910.00	\$ 95,349.00	\$ 95,349.00
1		No Tax Collections In							\$ -					
2		In October 2017							\$ -					
3									\$ -					
4									\$ -					
5									\$ -					
6									\$ -					
7									\$ -					
8									\$ -					
9									\$ -					
10									\$ -					
11									\$ -					
12									\$ -					
13									\$ -					
14									\$ -					
15									\$ -					
16									\$ -					
17									\$ -					
18									\$ -					
19									\$ -					
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Assessment Roll = \$148,209.12

Note: \$148,148, \$46,713, and \$101,435 are 2017/2018 Budgeted assessments before discounts and fees.
\$139,259, \$43,910, and \$95,349 are 2017/2018 Budgeted assessments after discounts and fees.

\$ -	
\$ -	
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -